

# Meeting frontispiece Governing Body

## Summary sheet

**Date of meeting:** 2 February 2021

**For:** Public session (Part 1)

**For:** Decision

**Agenda item:** Declarations of interest register and gifts and hospitality register

**Author(s):** Trudy Corsellis, deputy director of corporate governance, NHS Kernow

**Presented by:** Trudy Corsellis, deputy director of corporate governance, NHS Kernow

**Lead director/GP from CCG:** Helen Charlesworth-May, chief officer, NHS Kernow

**Clinical lead:** Not applicable

## Executive summary

The declarations of interest for governing body members are presented for information and consideration for any conflict with agenda items. The register is also presented to allow members to update their declarations for either new entries or to cease entries that no longer exist.

It is a regulatory requirement for NHS Kernow Clinical Commissioning Group to hold a register of the governing body members' interests and to make this available upon request. NHS Kernow publishes its register of governing body members and other "decision makers" interests on an annual basis as part of its annual report. In addition, declarations are invited at each governing body meeting during the public session. This paper has been produced as part of the monitoring process which maintains a current list of all declarations of interest. It complies with the latest guidance issued by NHS England and Improvement.

The governing body is asked to consider the declarations and determine whether any individual is conflicted with regard to current declarations – see appendix 1. It is also asked to note the "substantial assurance" rating received as part of the TIAA internal audit undertaken in March 2020 and that the next audit takes place in January 2021.

Also attached for information is the quarterly gifts and hospitality (GH) register – see appendix 2. This includes the details of the previous six months declarations (a copy of the full register is available from [kccg.corporategovernance@nhs.net](mailto:kccg.corporategovernance@nhs.net)).

The annual process of validating our GH register against the information published by the Association of the British Pharmaceutical Industry (ABPI) was undertaken in January 2021. As a result of the validation an additional entry has been added to the G&H register and a reminder has been sent to the relevant team of the need to submit these declarations on a timely basis.

## Recommendations and specific action the governing body needs to take at the meeting

The committee is asked to:

1. Note the contents of the declarations of interest and gifts and hospitality registers and update declarations, as required.
2. Consider any declarations pertinent to each agenda item with the chair identifying mitigations required, as appropriate.

## Additional required information

### Cross reference to strategic objectives

- Improve health and wellbeing and reduce inequalities
- Provide safe, high quality, timely and compassionate care
- Work efficiently so health and care funding give maximum benefits
- Make Cornwall and the Isles of Scilly a great place to work
- Create the underpinning infrastructure and capabilities critical to delivery

**Evidence in support of arguments:** Report produced is evidence of actions taken to register declarations of interest and mitigations needed of actual, perceived or potential conflicts.

**Engagement and involvement:** All members of the governing body and executives in attendance.

**Communication and/or consultation requirements:** None – though register of interests for governing body and decision makers is published at least annually. The most up to date version is available from the corporate governance team.

**Financial implications:** There are potential financial consequences of not mitigating interests that bring individuals into conflict necessitating either re-work or legal defence.

**Review arrangements:** Dynamic record of declarations of interest is maintained.

**Risk management:** Risk mitigated through active awareness of interests.

**National policy/ legislation:** Current arrangements determined to ensure compliance with national regulations.

**Public health implications:** None.

**Equality and diversity:** None.

**Climate change implications:** N/A.

**Other external assessment:** A mandated conflict of interest audit is undertaken by TIAA each year. NHS Kernow received a “substantial assurance” rating based on the audit undertaken in March 2020.

**Relevant conflicts of interest:** As recorded in the declaration of interests and gifts and hospitality registers and any raised as part of the meeting.

**For use with private and confidential agenda items only**

**FOI consideration – exemption\*:** None - item may be published

**Qualified/absolute\*:** None - item may be published

If exemption is qualified then public interest test required. Check to see if the public interest in the information being released outweighs the exemption being used and record your consideration here to justify inclusion on the private and confidential agenda. Note the information commissioner states that there is a general public interest in transparency. For advice, contact [kccg.foi@nhs.net](mailto:kccg.foi@nhs.net)

2020/21 Register of Interests														20/01/2021	
Unique ID	Name (surname, first name)	Current Position(s) Held (GB member, committee member, Member practice, CCG employee, other)	GP Federation Organisation Name (from Oct-2018)	Primary Care Network (PCN) Network name	Declared Interest (Name of the organisation and nature of business)	Type of Interest			Is interest direct or indirect?	Nature of Interest	Date of Interest		Date Employed, or Engaged/Ceased	Actions taken to mitigate risk	Constitutional Committees Attended
						Financial	Professional	Personal			From	To			
DOI589	Abbott, Andrew	Director of Primary Care			Family Member			Y	Indirect	Close family member has T1 diabetes; as Director of Primary Care, is involved in the commissioning of diabetes care pathways	29-May-18			Ensure interest is flagged and recorded in all relevant meetings and when decisions are being taken, eg. Diabetes Oversight Group, decisions regarding the use of transformation funding recently awarded, or commissioning priorities with the CCG etc. If necessary, ensure abstains from decision making processes.	CLG, PCCC, Governing Body, WFC, Rem Com
K000079	Abbott, Andrew	Director of Integrated Commissioning			GE Healthcare Fimmamore		Y		Indirect	Previously employed by Fimmamore Management Consulting, now part of GE Healthcare Fimmamore	11-Apr-16			Awareness with respect to contracts	CLG, PCCC, Governing Body, WFC, Rem Com
K000017	Blong, Chris	Lay Member for Governance/Vice-Chair/Audit Committee Chair			Grant Thornton	Y			Indirect	Attends thrice yearly SW Audit Chairs Meetings hosted by Grant Thornton in Taunton	20-Nov-15			Care when reprocur External Audit. Also logged on G&H register.	Audit, CPG, Governing Body, WFC - attends all constitutional Committees (reporting and assurance purposes)
DOI667	Bryan, Clare	Chief Finance Officer			Nil					Nil	01-Oct-18				Audit, CLG, F&P, Governing Body, PCCC, Finance SMT, ICG, WFC
DOI1020	Charlesworth-May, Helen	Accountable Officer, NHS Kernow / Director Adult Social Care, Cornwall Council			Cornwall Council and NHS Kernow	Y				Employed by Cornwall Council and jointly funded 50/50 with NHS Kernow	01-Apr-20			Exclude from conflict situations. Use of the COI Protocol developed as part of the S113 Agreement. NHS Kernow Scheme of Delegation also amended accordingly.	CLG, F&P, Governing Body, PCCC, WFC, Quality
DOI706	Chorlton, Iain	General Practitioner / Gov Body Chair	Kernow Health East Ltd		Kernow Health CIC	Y			Direct	Practice has federated and is now part of Kernow Health East Ltd	31-Mar-19			Exclude from conflict situations	CLG, CPG, Governing Body, WFC
K000023	Chorlton, Iain	General Practitioner / Gov Body Chair	Kernow Health East Ltd		GP Practice	Y			Direct	Tamar Valley Health Ltd, which operates Gunnistake Pharmacy	13-May-14			Awareness wrt primary care issues	CLG, CPG, Governing Body, WFC
K000025	Chorlton, Iain	General Practitioner / Gov Body Chair	Kernow Health East Ltd		Cornwall Partnership NHS Foundation Trust	Y			Indirect	Dr Chorlton's wife is a CPN (Community Psychiatric Nurse) working for CPFT (Cornwall Partnership Foundation Trust). Update May 2020: Seconded into a new role, transitioning from being the unit manager for Sowenna to being the manager with oversight of the 24 hour mental health crisis line, which is in the process of being established. Will continue to work a couple of days a week at Sowenna for the rest of May 2020. UPDATE Jan 2021 - will be leaving role on 18 Feb 2021.	09-Apr-13	18-Feb-21		Awareness with respect to contracts	CLG, CPG, Governing Body, WFC
K000027	Chorlton, Iain	General Practitioner / Gov Body Chair	Kernow Health East Ltd		Kernow Health CIC	Y			Direct	Practice is a Member of Kernow Health Community Interest Company	13-May-14			Exclude from conflict situations	CLG, CPG, Governing Body, WFC
DOI683	Cook, Paul	GP Governing Body Member	Carrick CIC		Carrick CIC	Y			Direct	Member Practice of Carrick CIC	02-Oct-18			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, Quality, PCB
DOI809	Cook, Paul	GP Governing Body Member	Primary Care Network		GP in member practice signed off as a PCN	Y			Direct	GP in a PCN	28-Jun-19			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, Quality, PCB
K000323	Cook, Paul	GP Governing Body Member	Carrick CIC		Kernow Health CIC	Y			Direct	GP Partner at Carnon Downs surgery which is a member of Kernow CIC	01-Nov-16			Exclude from conflict situations	CLG, Governing Body, Quality, PCB
K000349	Cook, Paul	GP Governing Body Member	Carrick CIC		NHS Kernow		Y		Direct	Clinical Lead for Mental Health for NHS Kernow	01-Mar-17			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, Quality, PCB
K000118	Corsellis, Trudy	Board Secretary / Deputy Director for Corporate Governance			Live Well Southwest			Y	Indirect	Personal friend of Non-Executive Director at Live Well Southwest (Plymouth Community Health CIC)	12-Oct-15			Awareness only	Audit, CLG, CPG, F&P, Governing Body, WFC, Finance SMT, ICG
DOI110	Cox, Samantha	PA to CFO			Nil					Nil	14-Jul-17				F&P, Audit, Governing Body, WFC, Rem Com
K000033	Duckworth, Judy	GP Governing Body Member			NHS England	Y			Indirect	Is a GP appraiser for NHS England	05-May-15			Awareness	Governing Body, WFC, Rem Com
K000036	Duckworth, Judy	GP Governing Body Member			Cornwall Health CIC	Y			Direct	Declared is a self-employed locum GP for Cornwall Health Out of Hours	05-Oct-15			Exclude from conflict situations	Governing Body, WFC, Rem Com

Unique ID	Name (surname, first name)	Current Position(s) Held (GB member, committee member, Member practice, CCG employee, other)	GP Federation Organisation Name (from Oct-2018)	Primary Care Network (PCN) Network name	Declared Interest (Name of the organisation and nature of business)	Type of Interest			Is interest direct or indirect?	Nature of Interest	Date of Interest		Date Employ't or Engagmt Ceased	Actions taken to mitigate risk	Constitutional Committees Attended
						Financial	Professional	Personal			From	To			
K000037	Duckworth, Judy	GP Governing Body Member			Cornwall Partnership NHS Foundation Trust	Y			Direct	Declared a salaried GP of Cornwall Partnership NHS Foundation Trust . <i>June 2020 - temporary secondment from Falmouth Hospital (CFT) to West Cornwall Hospital CATU (RCHT)</i>	01-Apr-16			Exclude from conflict situations	Governing Body, WFC, Rem Com
DOI1051	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Mevagissey Surgery	Y				Providing Governance and clinical support for Mevagissey surgery on a consultancy basis	Jun-20	Oct-20		Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI523	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Medical Centre	Y				GP Partner, Helston Med Centre	2005			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI524	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Medical Services (T/A Steven Hall Pharmacy)	Y				Director of Helston Med Services	Jan-2018			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI525	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Isles of Scilly Medical Services Ltd (IOS Pharmacy)	Y				Director of IOS Medical Services Ltd	Jan-2014			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI526	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Arrangements Ltd	Y				Director of Helston Arrangements	2013			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI527	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Isles of Scilly	Y				APMS contract holder IOS	2011			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI528	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Mounts Bay Medical	Y				Practice is part of Mounts Bay Medical (clinical pharmaceutical research)	Jan-2018			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI529	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Kernow Health CIC	Y				Practice is member of KHIC	09-Feb-18			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI530	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			C2C Federation	Y				Practice is member of C2C Fed	09-Feb-18			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI721	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Endurance Medics Ltd	Y			Direct	Director of Endurance Medics Ltd	08-Jan-19			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI834	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Gallagher Premiership	Y				Independent match day Doctor for Gallagher Premiership	01-Sep-19			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI948	Hayman, Matthew	GB Secondary Care Clinician			Nil					Somerset Foundation Trust	07-Jan-20				Governing Body
DOI013	Jones, Natalie	Chief Nursing Officer			Nil					Nil	02-Aug-17			None required, at present	Audit, CLG, CPG, Governing Body, Quality
DOI1027	Kelly, Nikki	Lay Member, Governing Body			Shallal Inclusive Dance Company & Inclusive Arts Charity		Y			Trustee Shallal Inclusive Dance Company & Shallal Inclusive Arts Charity	12-Jun-20			Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI1028	Kelly, Nikki	Lay Member, Governing Body			Farming Health Hub	Y				Project Manager for Engagement	Jul-20	Jun-21		Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI1097	Kelly, Nikki	Lay Member, Governing Body			Sport Cornwall Foundation			Y		Trustee of Sport Cornwall Foundation	Oct-20			Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI1098	Kelly, Nikki	Lay Member, Governing Body			Healthwave	Y				Operational Lead - Healthwave	Nov-20	Jan-21		Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI712	Kelly, Nikki	Lay Member, Governing Body			NHS Kernow			Y	Indirect	Sister employed as PHB Assessor	20-Nov-18			Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI803	Kelly, Nikki	Lay Member, Governing Body			KHCIC					Community Navigator for KHCIC	21-May-19	01-Nov-20		Exclude from conflict situations	CAP, Governing Body, WFC, Rem Com
DOI1099	Mead, Melissa	Lay Member, Governing Body			UK Sepsis Trust		Y		Direct	Ambassador for UK	10-Dec-20			Exclude from conflict situations	Governing Body, PCCC, Quality

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DOI704	Mead, Melissa	Lay Member, Governing Body			UK Sepsis Trust		Y		Direct	Advocate for UK Sepsis Trust (paid employee)	14-Nov-18	09-Dec-20		Exclude from conflict situations	Governing Body, PCCC, Quality
DOI705	Mead, Melissa	Lay Member, Governing Body	Lay Member, Governing Body	Lay Member, Governing Body	Patient Safety Sepsis			Y	Direct	Volunteer, Patient Safety Sepsis	14-Nov-18			Exclude from conflict situations	Governing Body, PCCC, Quality
K000048	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			GP Practice	Y			Direct	Director of Helston Medical and Pharmaceutical Services Ltd	20-Dec-11			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
K000051	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			Helston Arrangements	Y			Direct	Director of Helston Arrangements (non NHS)	02-Oct-12			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
K000058	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			NHS Kernow	Y			Direct	Has a contract for Urgent Care work in the Penzance area	05-Apr-16			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
K000329	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			Royal Cornwall Hospitals Trust	Y			Direct	Expressed an interest in discussions held on RCHT non PBR Schedule (Urgent Care Support)	04-Aug-16			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC,
DOI769	Stevens, Deryth	Governing Body GP Member	Kernow Health East Ltd		Tamar Valley Health	Y			Direct	Employed as salaried GP at Tamar Valley Health	01-Mar-19			Exclude from conflict situations	CLG, Governing Body, PCCC
DOI919	Stevens, Deryth	Governing Body GP Member			Sanofi and Novo Nordisk, Pharmaceutical companies			Y	Indirect	Spouse receives honoraria for educational meetings/lectures/consultancy support which at times are sponsored by pharmaceutical companies Sanofi and Novo Nordisk. All these meetings take place in the USA. <i>June 2020: Paused at moment due to Coronavirus and quarantine implications.</i>	01-Dec-19			Withdraw from any discussion/decision involving these companies.	CLG, Governing Body, PCCC
DOI684	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Carrick Health Ltd	Y			Direct	Director on Board of Carrick Health Ltd	02-Oct-18			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
DOI808	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Primary Care Network		GP in member practice signed off as a PCN and Clinical Director of PCN	Y			Direct	PCN	28-Jun-19			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, Quality, PCB, PCCAG
K000063	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		GP Practice	Y			Direct	Partner St Agnes GP Surgery	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000064	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Kernow Health CIC	Y			Direct	St Agnes Surgery is part of Kernow GP CIC	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000065	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Royal Cornwall Hospitals Trust	Y			Direct	Employed as GP in ED at RCHT occasionally	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000066	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Cornwall Health CIC	Y			Direct	Employed OOH GP for Devon Doc - Cornwall Health CIC	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000339	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Cornwall Partnership NHS Foundation Trust	Y			Direct	CPFT for the Acute GP Service	22-Feb-17			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG

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						Financial	Professional	Personal			From	To			
DOI1021	Wigglesworth, Rachel	Interim Director of Public Health, Cornwall Council			Nil					Nil	05-Jun-20				Governing Body, PCCC
DOI814	Yarnold, John	GB Lay Member - Fiscal Management, Chair of Finance Committee			MBI Healthcare		Y			Listed as an associate on MBI website. However have never carried out any work for them. Have requested they remove name, without success, therefore declaring for openness.	01-Feb-17			Awareness of perceptions in event of procurement etc	Audit, F&P, Governing Body , WFC, Rem Com
DOI815	Yarnold, John	GB Lay Member - Fiscal Management, Chair of Finance Committee			Grant Thornton	Y			Indirect	Attendance at SW Audit Chair meetings hosted by Grant Thornton	01-Jan-18			Awareness when audit services procured. Also logged on G&H register.	Audit, F&P, Governing Body , WFC, Rem Com

**Please note:**

We recognise that individuals will be registered with a GP Practice and do not expect them to include this on the DOI register.

Individuals will be expected to flag an interest in a meeting if they happen to be registered as a patient at a particular practice under discussion.

Unique ID	Name (surname, first name)	Position(s) Held	Date of Offer	Declined or Accepted	Date of Receipt (if applicable)	Details of Gift/Hospitality	Estimated Value	Supplier / Offeror Name & Nature of Business	Reason for Accepting or Declining	Details of Manager signing off the G&H declaration - new from April 2020	Publication (Y/N)
G&H072	James Bailey	Technical Engineer, Primary Care Focused	15-Dec-20	Accepted	N/A	Christmas treat items: Mince pies, peanuts, teabags, biscuits, jam, crisps	£15/20 in total. No more than £3 per item	Bechtle UK	Items were sent unprompted and impracticable to return them. Items will be shared out between team and colleagues.	Andrew Abbott	Y
G&H073	Fiona Lee	Pharmaceutical Advisor	19-Nov-20	Accepted	N/A	Attended online evening meeting via Microsfost Teams arranged by Cheisi	Free of charge	Cheisi	Increase knowledge of treating and when to refer to specialist care asthma	Amanda Pell	Y

**Please Note:**

This Register of Interests is based on the NHS England Managing COI Revised Statutory Guidance for CCG for implementation by June 2017. Declaration made prior to April 2016, except for those pertaining to GB Members and Directors, have been excluded but remain available for viewing. Interests for GB Members or staff whose employment ceased prior to 1st April 2017 have also been excluded. Please contact the Corporate Governance Team should you require a copy of the previous Declaration of Interest Register which contained these entries.

In principle and in accordance with national guidance (July 2017):

- Gifts from current or likely providers of services should be declined unless at a value of £6 or less. These can be accepted but should be declared.
- Hospitality of a value between £25 and £75 must be declared and anything over £75 declined. Hospitality offered, where value is less than £25, does not need to be recorded unless it occurs with the same organisation on multiple (greater than 2) occasions.
- "Modest" travel and accommodation can be accepted but must be declared.

We would prefer people to 'over-declare' rather than 'under-declare' - if you are unsure please contact the corporate governance team for advice.

NHS Kernow will retain a record of historic interests and offers/receipts of gifts & hospitality for a minimum of six years after the expiry date. To submit a request for this information, please contact [kccg.corporategovernance@nhs.net](mailto:kccg.corporategovernance@nhs.net)