

# Governing Body Meeting front sheet

## Summary sheet

**Date of meeting:** 3 August 2021

**For:** Public session (part 1)

**For:** Decision

**Agenda item:** Governing Body declarations of interest and gifts and hospitality registers

**Author(s):** Trudy Corsellis, deputy director of corporate governance, NHS Kernow

**Presented by:** Trudy Corsellis, deputy director of corporate governance, NHS Kernow

**Lead director or GP from CCG:** to be confirmed

**Clinical lead:** Not applicable

## Executive summary

It is a regulatory requirement for NHS Kernow to hold a register of the governing body members' interests and to make this available upon request. NHS Kernow publishes its register of governing body members and other "decision makers" interests on an annual basis as part of its annual report. In addition, declarations are invited at each governing body meeting during the public session. This paper has been produced as part of the monitoring process which maintains a current list of all declarations of interest. It complies with the latest guidance issued by NHS England and Improvement.

**Appendix 1:** The declarations of interest for governing body (GB) members are presented for information and consideration for any conflict with agenda items. The register is also presented to allow members to update their declarations for either new entries or to cease entries that no longer exist.

**Appendix 2:** The quarterly gifts and hospitality register is presented for information. This includes the details of the previous six months declarations.

A copy of the full registers are available from [kccg.corporategovernance@nhs.net](mailto:kccg.corporategovernance@nhs.net)).

## Recommendations and specific action to take at the meeting

The governing body is asked to:

1. Note the contents of the declarations of interest registers and the gifts and hospitality register and update declarations, as required.
2. Consider any declarations pertinent to each agenda item with the chair identifying mitigations required, as appropriate.

## Additional required information

### Cross reference to strategic objectives

- Improve health and wellbeing and reduce inequalities
- Provide safe, high quality, timely and compassionate care
- Work efficiently so health and care funding give maximum benefits
- Make Cornwall and the Isles of Scilly a great place to work
- Create the underpinning infrastructure and capabilities critical to delivery
- Commissioning supports COVID-19, recovery plans and long-term plan expectations

**Evidence in support of arguments:** Report produced is evidence of actions taken to register declarations of interest and mitigations needed of actual, perceived or potential conflicts.

**Engagement and involvement:** All members of the governing body and executives in attendance.

**Communication and/or consultation requirements:** None – though the register of interests for governing body and decision makers is published at least annually. The most up to date version is available from the corporate governance team.

**Financial implications:** There are potential financial consequences of not mitigating interests that bring individuals into conflict necessitating either re-work or legal defence.

**Review arrangements:** Dynamic record of declarations of interest is maintained

**Risk management:** Risk mitigated through active awareness of interests.

**National policy or legislation:** Current arrangements determined to ensure compliance with national regulations.

**Public health implications:** None

**Equality and diversity:** None

**Climate change implications:** Not applicable

**Other external assessment:** A mandated conflict of interest audit is undertaken by TIAA each year. NHS Kernow received a “substantial assurance” rating based on the audit undertaken in February 2021.

**Relevant conflicts of interest:** As recorded in the declaration of interests and gifts and hospitality registers and any raised as part of the meeting.

NHS Kernow Clinical Commissioning Group register of interests 2021 to 2022

Unique ID	Name (Surname, first name)	Current position(s) held	GP federation organisation name (from October 2018)	Primary care network (PCN) name	Declared interest (Name of the organisation and nature of business)	Financial interest	Professional interest	Personal interest	Is interest direct or indirect?	Nature of interest	Date of interest from	Date of interest to	Date employment or engagement ceased	Actions taken to mitigate risk	Constitutional committees attended
K000017	Blong, Chris	Lay member for governance, vice-chair and audit committee chair			Grant Thornton	Yes			Indirect	Attends thrice yearly south west audit chairs meetings hosted by Grant Thornton in Taunton	20-Nov-15			Care when reprocure external audit. Also logged on gifts and hospitality register.	Audit, Governing Body, POG - attends all constitutional committees (reporting and assurance purposes).
DOI667	Bryan, Clare	Chief Finance Officer			Nil					Nil	01-Oct-18				Audit, CLG, F&P, Governing Body, PCCC, Finance SMT, ICG, POG
DOI1020	Charlesworth-May, Helen	Accountable Officer, NHS Kernow / Director Adult Social Care, Cornwall Council			Cornwall Council and NHS Kernow	Y				Employed by Cornwall Council and jointly funded 50/50 with NHS Kernow	01-Apr-20			Exclude from conflict situations. Use of the COI Protocol developed as part of the S113 Agreement. NHS Kernow Scheme of Delegation also amended accordingly.	CLG, F&P, Governing Body, PCCC, POG, Quality
DOI809	Cook, Paul	GP Governing Body Chair		Coastal PCN	GP in member practice signed off as a PCN	Y			Direct	GP in a PCN	28-Jun-19			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, POG, Rem Com
K000323	Cook, Paul	GP Governing Body Chair		Coastal PCN	Kernow Health CIC	Y			Direct	GP Partner at Carnon Downs surgery which is a member of Kernow CIC	01-Nov-16			Exclude from conflict situations	CLG, Governing Body, POG, Rem Com
K000349	Cook, Paul	GP Governing Body Chair		Coastal PCN	NHS Kernow		Y		Direct	Clinical Lead for Mental Health for NHS Kernow	01-Mar-17	13-Apr-21	13-Apr-21	Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, POG, Rem Com
DOI1158	Cook, Paul	GP Governing Body Chair		Coastal PCN	Carnon Downs Surgery			Y	Direct	Employs a co-opted GB member at Carnon Downs Surgery	06-Apr-21			Exclude from conflict situations	CLG, Governing Body, POG, Rem Com
K000118	Corsellis, Trudy	Board Secretary / Deputy Director for Corporate Governance			Live Well Southwest			Y	Indirect	Personal friend of Non-Executive Director at Live Well Southwest (Plymouth Community Health CIC)	12-Oct-15			Awareness only	Audit, Governing Body, POG, F&P, BPPG, ICPG, System Board and Partnership Senate
DOI110	Cox, Samantha	PA to CFO			Nil					Nil	14-Jul-17				F&P, Audit, Governing Body, POG, Rem Com
K000033	Duckworth, Judy	GP Governing Body Member			NHS England	Y			Indirect	Is a GP appraiser for NHS England	05-May-15			Awareness	Governing Body & Quality
K000036	Duckworth, Judy	GP Governing Body Member			Cornwall Health CIC	Y			Direct	Declared is a self-employed locum GP for Cornwall Health Out of Hours	05-Oct-15			Exclude from conflict situations	Governing Body & Quality
K000037	Duckworth, Judy	GP Governing Body Member			Cornwall Partnership NHS Foundation Trust	Y			Direct	Declared a salaried GP of Cornwall Partnership NHS Foundation Trust - Falmouth Hospital. ( <i>Secondment to WCH ceased May 2021</i> ).	01-Apr-16			Exclude from conflict situations	Governing Body & Quality
DOI523	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Medical Centre	Y				GP Partner, Helston Med Centre	2005			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI524	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Medical Services (T/A Steven Hall Pharmacy)	Y				Director of Helston Med Services	Jan-2018			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI525	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Isles of Scilly Medical Services Ltd (IOS Pharmacy)	Y				Director of IOS Medical Services Ltd	Jan-2014			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI526	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Helston Arrangements Ltd	Y				Director of Helston Arrangements	2013			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI527	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Isles of Scilly	Y				APMS contract holder IOS	2011			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI528	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Mounts Bay Medical	Y				Practice is part of Mounts Bay Medical (clinical pharmaceutical research)	Jan-2018			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI529	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Kernow Health CIC	Y				Practice is member of KHCIC	09-Feb-18			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI721	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Endurance Medics Ltd	Y			Direct	Director of Endurance Medics Ltd	08-Jan-19			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI834	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			Gallagher Premiership	Y				Independent match day Doctor for Gallagher Premiership	01-Sep-19			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG
DOI1167	Garman, John	Governing Body GP Member & Clinical Lead for Isles of Scilly			RCHT			Y	Indirect	Family member works as the communications lead for the strategic estates department at RCHT	25-May-21			Exclude from conflict situations	F&P, Governing Body, PCB, PCCAG

NHS Kernow Clinical Commissioning Group register of interests 2021 to 2022

Unique ID	Name (Surname, first name)	Current position(s) held	GP federation organisation name (from October 2018)	Primary care network (PCN) name	Declared interest (Name of the organisation and nature of business)	Financial interest	Professional interest	Personal interest	Is interest direct or indirect?	Nature of interest	Date of interest from	Date of interest to	Date employment or engagement ceased	Actions taken to mitigate risk	Constitutional committees attended
DOI948	Hayman, Matthew	GB Secondary Care Clinician			Somerset Foundation Trust	Y				Employee Somerset Foundation Trust	07-Jan-20			Awareness	Governing Body
DOI013	Jones, Natalie	Chief Nursing Officer			Nil					Nil	02-Aug-17			None required, at present	Audit, CLG, Governing Body, Quality, POG, Rem Com
DOI1027	Kelly, Nikki	Lay Member, Governing Body			Shallal Inclusive Dance Company & Inclusive Arts Charity			Y		Trustee Shallal Inclusive Dance Company & Shallal Inclusive Arts Charity	12-Jun-20			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1028	Kelly, Nikki	Lay Member, Governing Body			Farming Health Hub	Y				Project Manager for Engagement	TBC	Jan-21		Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1097	Kelly, Nikki	Lay Member, Governing Body			Sport Cornwall Foundation			Y		Trustee of Sport Cornwall Foundation	Oct-20			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1098	Kelly, Nikki	Lay Member, Governing Body			Healthwave	Y				Operational Lead - Healthwave	Nov-20	Jan-21		Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI712	Kelly, Nikki	Lay Member, Governing Body			NHS Kernow			Y	Indirect	Sister employed as PHB Assessor	20-Nov-18			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1140	Kelly, Nikki	Lay Member, Governing Body			Farming Health Hub	Y				Farming Health Hub Director	Jan-21			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1141	Kelly, Nikki	Lay Member, Governing Body			Health Wave	Y				Consultant Community Engagement Health Wave	Feb-21			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1154	Kelly, Nikki	Lay Member, Governing Body			Community Connect	Y				Community Connect - Community Development Lead	Nov-20			Exclude from conflict situations	CAP, Governing Body, POG, Rem Com
DOI1099	Mead, Melissa	Lay Member, Governing Body			UK Sepsis Trust			Y	Direct	Ambassador for UK	10-Dec-20			Exclude from conflict situations	Governing Body, PCCC, Quality
DOI705	Mead, Melissa	Lay Member, Governing Body	Lay Member, Governing Body	Lay Member, Governing Body	Patient Safety Sepsis			Y	Direct	Volunteer, Patient Safety Sepsis	14-Nov-18			Exclude from conflict situations	Governing Body, PCCC, Quality
K000048	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			GP Practice	Y			Direct	Director of Helston Medical and Pharmaceutical Services Ltd	20-Dec-11			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
K000051	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			Helston Arrangements	Y			Direct	Director of Helston Arrangements (non NHS)	02-Oct-12			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
K000058	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			NHS Kernow	Y			Direct	Has a contract for Urgent Care work in the Penzance area	05-Apr-16			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC
DOI1169	Old, Francis	General Practitioner - GP Lead and Locality Lead for West Cornwall and Isles of Scilly			Confidential declaration			Y		To be discussed with the chair outside the meeting if required. Chair of CCG and deputy director of corporate governance aware.	26-May-21			Exclude from conflict situations	Audit, CLG, F&P, Governing Body, PCCC,
DOI1142	Reid, Chris	ICS Advisor			Carnon Downs Surgery	Y	Y			Salaried GP at Carnon Downs Surgery	01-Nov-20			Exclude from conflict situations	Governing Body
DOI1143	Reid, Chris	ICS Advisor			RCHT - Urgent Treatment Centre, West Cornwall Hospital		Y			Employed by RCHT as a GP in the Urgent Treatment Centre, West Cornwall Hospital	01-Apr-20			Exclude from conflict situations	Governing Body
DOI1144	Reid, Chris	ICS Advisor			Prekure	Y				Shareholder Prekure	01-Apr-19			Exclude from conflict situations	Governing Body
DOI1155	Schroder, Kate	Interim MD			Nil					Nil	26-Apr-21				Governing Body, POG, Rem Com
DOI769	Stevens, Deryth	Governing Body GP Member	Kernow Health East Ltd		Tamar Valley Health	Y			Direct	Employed as salaried GP at Tamar Valley Health	01-Mar-19			Exclude from conflict situations	CLG, Governing Body, PCCC
DOI919	Stevens, Deryth	Governing Body GP Member			Sanofi and Novo Nordisk, Pharmaceutical companies			Y	Indirect	Spouse receives honoraria for educational meetings/lectures/consultancy support which at times are sponsored by pharmaceutical companies Sanofi and Novo Nordisk. All these meetings take place in the USA. <i>June 2020: Paused at moment due to Coronavirus and quarantine implications.</i>	01-Dec-19			Withdraw from any discussion/decision involving these companies.	CLG, Governing Body, PCCC

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DOI684	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Carrick Health Ltd	Y			Direct	Director on Board of Carrick Health Ltd	02-Oct-18			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
DOI808	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Primary Care Network		GP in member practice signed off as a PCN and Clinical Director of PCN	Y			Direct	PCN	28-Jun-19			Chair to consider whether activity brings declaration into conflict	CLG, Governing Body, Quality, PCB, PCCAG
K000063	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		GP Practice	Y			Direct	Partner St Agnes GP Surgery	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000064	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Kernow Health CIC	Y			Direct	St Agnes Surgery is part of Kernow GP CIC	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000065	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Royal Cornwall Hospitals Trust	Y			Direct	Employed as GP in ED at RCHT occasionally	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000066	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Cornwall Health CIC	Y			Direct	Employed OOH GP for Devon Doc - Cornwall Health CIC	16-Apr-15			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
K000339	White, Robert	GP Governing Body Member, Clinical lead elective Care & Locality Lead	Carrick CIC		Cornwall Partnership NHS Foundation Trust	Y			Direct	CPFT for the Acute GP Service	22-Feb-17			Exclude from conflict situations	CLG, Governing Body, Quality, PCB, PCCAG
DOI1021	Wigglesworth, Rachel	Director of Public Health, Cornwall Council			Nil					Nil	05-Jun-20				Governing Body, PCCC
DOI1138	Yarnold, John	GB Lay Member - Fiscal Management, Chair of Finance Committee			Nil					Nil	12-Apr-21				Audit, F&P, Governing Body, POG, Rem Com

**Please note:**  
 We recognise that individuals will be registered with a GP Practice and do not expect them to include this on the DOI register.  
 Individuals will be expected to flag an interest in a meeting if they happen to be registered as a patient at a particular practice under discussion.

## Appendix 2 - 2021 to 2022 register of gifts and hospitality

Unique ID	Name (surname, first name)	Position(s) held	Date of offer	Declined or accepted	Date of receipt (if applicable)	Details of gift or hospitality	Estimated value	Supplier or offeror name and nature of business	Reason for accepting or declining	Details of manager signing off declaration - new from April 2020	Publication (Y/N)
G&H076	Leanne Baker	Communications officer	18-Feb-21	Accepted	18-Feb-21	First prize Amazon voucher for taking part in #AccessibilityToMe campaign	£100	Invotra Consulting	Winning prize - manager has authorised the acceptance.	Laura Patrick	Y
G&H077	Leanne Baker	Communications officer	19-Feb-21	Accepted	19-Feb-21	Individual accessibility training session.	£1,500	Invotra Consulting	Winning prize - manager has authorised the acceptance.	Laura Patrick	Y

**Please note:**

This register of interests is based on the NHS England Managing COI Revised Statutory Guidance for CCG for implementation by June 2017. Declaration made prior to April 2016, except for those pertaining to GB members and directors, have been excluded but remain available for viewing.

Interests for GB members or staff whose employment ceased prior to 1 April 2017 have also been excluded. Please contact the corporate governance team should you require a copy of the previous declaration of interest register which contained these entries.

In principle and in accordance with national guidance (July 2017):

- gifts from current or likely providers of services should be declined unless at a value of £6 or less; these can be accepted but should be declared
- hospitality of a value between £25 and £75 must be declared and anything over £75 declined; hospitality offered, where value is less than £25, does not need to be recorded unless it occurs with the same organisation on multiple (greater than 2) occasions
- modest travel and accommodation can be accepted but must be declared

We would prefer people to over-declare rather than under-declare; if you are unsure please contact the corporate governance team for advice

NHS Kernow will retain a record of historic interests and offers and receipts of gifts and hospitality for a minimum of 6 years after the expiry date. To submit a request for this information, please email [kccg.corporategovernance@nhs.net](mailto:kccg.corporategovernance@nhs.net)